

DRAFT

Minutes of the meeting of the
Runnymede LOCAL COMMITTEE
held at 1.30 pm on 9 June 2014
at The Hythe community centre, Thorpe Road, Egham Hythe TW18 3HD.

Surrey County Council Members:

- * Mr Chris Norman (Chairman)
- * Mrs Yvonna Lay (Vice-Chairman)
- Mrs Mary Angell
- * Mr Mel Few
- * Mr John Furey
- * Miss Marisa Heath

Borough / District Members:

- * Cllr Derek Cotty
- * Cllr Richard Edis
- * Cllr Alan Alderson
- * Cllr Paul Tuley
- Cllr Patrick Roberts
- * Cllr J M Edwards

* In attendance

25/14 MINUTES OF THE PREVIOUS MEETING [Item 1]

The minutes of the February 2014 meeting of the Local Committee were approved and signed by the chairman.

26/14 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS [Item 2]

Councillor Mary Angel gave apologies for absence.

27/14 DECLARATIONS OF INTEREST [Item 3]

Councillor John Furey declared that, as the Cabinet Member responsible for Highways, he would not take part in discussion on item 11 regarding Stonehill Road, which would be brought to him for decision in due course.

Councillors Edwards, Edis, Cotty and Mrs Yvonna Lay declared an interest in item 10 regarding Royal Holloway University as they were on the Runnymede Borough Council Planning Committee.

28/14 PETITIONS [Item 4]

There were no petitions received.

29/14 RESPONSE TO TITE HILL PETITION [Item 5]

The Local Committee received a petition at its meeting on 24 February 2014 signed by 102 local residents concerned about vehicle speeds and road safety in Tite Hill, Englefield Green.

Traffic survey data shows that a significant number of drivers travel in excess of the 30mph speed limit in Tite Hill. However, the road has a relatively good safety record compared to many other roads within Runnymede.

A number of road safety improvements are already proposed for Tite Hill and these were due to be installed shortly – including vehicle activated signs. It was therefore recommended that the impact of these measures on vehicle speeds and road safety be assessed before consideration was given to additional measures.

The Local Committee (Runnymede) agreed that:

- (i) the impact of existing developer funded proposals to reduce vehicle speeds and improve road safety in Tite Hill be monitored and assessed.
- (ii) the possible introduction of further highway safety measures in Tite Hill be considered when the Committee assesses schemes for inclusion in its 2015/16 programme of works.

Mrs Wendy Locker, representing the Tite Hill Speedwatch Group, thanked the Committee and Highways Officer for the detailed response. She reported that residents were pleased with the vehicle activated signs that were being installed but were also disappointed that there were no immediate actions to install speed tables or a crossing. She noted that it was ironic that these could not be implemented as the Police had stated that vehicles were travelling too fast.

Mrs Locker welcomed the monitoring of the new measures in place, but further asked whether signs could be installed in the interim to advise motorists to drive carefully and to warn of pedestrians / students crossing. If funding for signage were an issue, she asked whether residents could help to fund. The Highways Officer agreed to look at signage – but stated that this would need to comply with Highways regulations.

30/14 WRITTEN PUBLIC QUESTIONS [Item 6]

A written question was received from Mr Graham Mitson of Guildford Road, regarding the A320 Guildford Road, Ottershaw

“Will the Local Committee investigate making improvements to the A320 between the Otter roundabout and Christ Church to reduce noise and vibration.”

The answer given at the meeting was:- A written answer will be given to the petitioner outside of the meeting. Surrey County Council will be in contact with the questioner as soon as reasonably possible.

31/14 WRITTEN MEMBER QUESTIONS [Item 7]

There were none.

32/14 FLOODING IN RUNNYMEDE [Item 8]

In December 2013 the County of Surrey was hit by extreme weather conditions resulting in a prolonged spell of flooding affecting several districts and boroughs.

Surrey declared major incidents on 24 December 2013 and 9 February 2014 to coordinate the response to flooding across the County, which saw over 600 households and nearly 30 commercial premises in Runnymede being internally flooded.

A coordinated multi agency response was implemented involving officers from the Environment Agency (EA), District and Borough Councils, the Department for Communities and Local Government (DCLG) Surrey Police, Surrey Fire and Rescue Service (SFRS), Her Majesty's Armed Forces, Surrey County Council (SCC), various utility companies including Thames Water and Public Health England (PHE).

Members noted the challenges faced and the lessons learnt. Members of the public were encouraged to apply for repair and renewal grants, especially as the process had been simplified. Members also discussed the Lower Thames Flood Relief Scheme and that the authorities were working together to try to find a way of meeting the shortfall needed for the £250million scheme.

The Local Committee (Runnymede) noted the multi-agency response to the flooding event and the flood recovery work taking place.

33/14 RUNNYMEDE MAJOR SCHEMES UPDATE [Item 9]

Members received an update on the current status and feedback from the consultation for the Runnymede Major Schemes. The Runnymede Roundabout and Egham sustainable transport package are two separate Major Projects but located within the Egham area and adjoin each other.

Both projects require a minimum of 25% of local contribution funding which can be made up of funding from several sources, but must be available at the time of the Business Case submission (30 September 2014).

Both projects are currently programmed to commence works in the 2015/16 financial year and cover two financial years.

The Local Committee (Runnymede) agreed :

- (iii) To note the progress made so far with the Major Schemes submission;
- (iv) To note the positive feedback from the public consultation;

- (v) To delegate authority to the Area Team Manager, in consultation with the Chairman, Vice Chairman, the Member Task Group for Egham Major Schemes, and the Project Manager, to consider allocation of funding of up to **£50,000 per annum** towards these projects from the Local Committee capital budget for the 2015/16 and 2016/17 financial years (**subject to budget discussions later in the year**), and commit to a fixed sum if appropriate, reporting the outcome of these findings to the next available Local Committee.

34/14 ROYAL HOLLOWAY UNIVERSITY OF LONDON MASTERPLAN DEVELOPMENT PLANNING APPLICATION - A30 EGHAM HILL HIGHWAY WORKS [Item 10]

Members received information about the highway works proposed on the A30 Egham Hill, associated with a current planning application for a 'masterplan' development at the Royal Holloway University of London, Egham.

Members expressed concerns over the installation four toucan crossings and the impact this would have on traffic flows. It was noted that Mayer-Brown had undertaken the traffic flow surveys and used modelling to reach the impact figures as stated.

The Local Committee (Runnymede) noted the report.

35/14 STONEHILL ROAD - UPDATE ON HIGHWAY SAFETY MEASURES [Item 11]

Members received a report outlining a review of the safety measures previously installed in Stonehill Road, in response to the issue being highlighted by the Overview and Scrutiny Committee of Runnymede Borough Council. It was noted that the report contained an error and that 2.9 should read lamp columns and not vehicle activated signs. The Committee was asked to note that the multi-agency Runnymede Road Safety Working Group would undertake a further site visit in the summer to consider whether additional measures could be recommended.

The Local Committee (Runnymede) noted the review of safety measures already installed in Stonehill Road.

36/14 MAGNA CARTA - HIGHWAY SAFETY MEASURES [Item 12]

On 15 June 2015 it will be the 800th Anniversary of the sealing of the Magna Carta in Runnymede. Members noted the date and highlighted the importance of getting the works completed in time.

Surrey County Council has been working with various partners to develop a range of proposals to help both celebrate the 800th Anniversary itself and create a lasting legacy.

These proposals cover an area that includes sites on both sides of the busy A308 Windsor Road. A package of highway improvements has therefore

been developed to help support these celebrations and enhance future visitor safety.

The highway improvements proposed will help reduce the impact of the A308 Windsor Road on the Magna Carta site and enhance safety for visitors by encouraging lower vehicle speeds and providing improved crossing facilities for pedestrians and cyclists. These proposed measures will support plans to create a legacy and attract increased numbers of visitors to the area.

To enable delivery of the proposed measures in time for the 2015 celebrations it is essential that all necessary permissions are obtained in this Committee cycle.

The Local Committee (Runnymede) agreed that:

- (vi) A speed limit of 40mph be introduced for the section of the A308 Windsor Road currently subject to a 60mph speed limit, conditional upon the formal approval of Surrey Police and a speed limit assessment confirming that this proposed limit is appropriate.
- (vii) Subject to the conditions in recommendation (i) that a Traffic Regulation Order for the proposed speed limit change be promoted.
- (viii) The Area Team Manager be authorised to advertise the necessary legal notice for the introduction of a signal controlled crossing adjacent to the Lutyens Buildings on the A308 Windsor Road.
- (ix) The Area Team Manager be authorised to consider and resolve any objections received in response to both the Traffic Regulation Order and the notice as described above with the Chairman and Divisional Member.

The Local Committee (Runnymede) also noted:

- (x) The other highway improvements included as part of the package of measures proposed by the Magna Carta Highway Resolution Group.

37/14 QUEEN MARY'S DRIVE, NEW HAW - REPLACEMENT TRAFFIC CALMING [Item 13]

The full length of Queen Mary's Drive was due to be resurfaced as part of the Surrey Highways capital works programme. There are 2 round top humps within this length of road that need to be removed as part of the resurfacing work due to their poor condition.

Round top humps are no longer used as a method of traffic calming in Surrey and so cannot be reinstated after the resurfacing work. Members were informed that installation of speed cushions would cost between £7,000 to £10,000. Members queried the need for traffic calming measures in this area as parked cars along the route already slowed traffic. A vote was held and a show of hands recorded 4 rejected the recommendations, 3 voted for the proposal and 3 abstentions.

The Local Committee (Runnymede) rejected the recommendations in the report to replace the speed humps.

38/14 HIGHWAYS UPDATE [Item 14]

The Committee received a report on progress made with the delivery of proposed highways schemes, developer funded schemes, and revenue funded works for the 2014/15 financial year. An update was also received on the latest budgetary position for highway schemes, revenue maintenance and Community Enhancement expenditure.

An additional update was given by Cllr Furey on planned maintenance in Runnymede.

The Local Committee (Runnymede) agreed to:

- (xi) Note the progress with schemes and revenue funded works for the 2014/15 financial year.
- (xii) Note the budgetary position.
- (xiii) Note that a further Highways Update will be brought to the next meeting of this Committee.

39/14 CREATING OPPORTUNITIES FOR YOUNG PEOPLE: LOCAL RE-COMMISSIONING FOR 2015 - 2020 [Item 15]

Services for Young People (SYP) currently operates nine commissions which contribute towards the overall goal of full participation in education, training or employment with training for young people to age 19 and to age 25 for those with special educational needs or disabilities (SEND). These commissions are delivered through in-house services and external providers, where contracts were let generally for a 3 year period, all expiring in 2015.

Members received a report which outlined plans to build on the successes of Services for Young People and proposed greater integration and working together for the commissioning of the Local Prevention Framework (LPF), Centre Based Youth Work (CBYW) and potentially other more integrated commissioning with partners such as Runnymede Borough Council, Public Health, Surrey Police and Active Surrey. The report explained how Services for Young People plans to achieve its overall goal of employability for all young people.

Members were supportive of the increased involvement of the Youth Task Group in the commissioning of Centre Based Youth Work, but had reservations over commissioning on a five year cycle.

The Local Committee (Runnymede) agreed asked to:

1. Support increased delegation of decision-making to include the current Centre Based Youth Work so that it can be re-commissioned alongside the current Local Prevention Framework.

2. Agree that local priorities for the newly delegated commissions within Services for Young People will be decided by the Runnymede Local Committee, informed by the work of the constituted Youth Task Group.
3. Reconstitute Runnymede Youth Task Group.

40/14 ANNUAL PERFORMANCE REPORT FROM SERVICES FOR YOUNG PEOPLE [Item 16]

The Committee received a report updating them on the progress that Services for Young People have made towards participation for all young people in Runnymede in post-16 education, training and employment during 2013-14. This is the overarching goal of Services for Young People and the strategy to achieve it is set out in 'The young people's employability plan 2012-17'.

In particular the Local Committee report focused on the contribution of the different commissions to this goal and how they have performed during the year.

Next steps were also included to set out how they would keep the Local Committee informed about developments and progress during the year ahead. Members particularly noted that 29 young people at risk of homelessness were supported in 13/14 and welcomed this outcome measure.

The Local Committee (Runnymede) noted the progress Services for Young People made during 2013/14 to increase participation for young people in education, training or employment, as set out in the appendix to the report

41/14 LOCAL COMMITTEE BUDGET AND TASK GROUP REPRESENTATION 2014-15 [Item 17]

The Local Committee reviewed and agreed the terms of reference and membership for the Youth Task Group, the Major Schemes (Egham) Task Group and the CPE Parking Task Group for 2014-5. It also agreed to delegate the community safety funding contribution, and nominate a county councillor representative to the Community Safety Partnership. The Local Committee's three task groups enable the Local Committee to carry out its work in an efficient and expedient manner. Representation on the Community Safety Partnership at member and officer level enables the Local Committee to monitor and raise issues of concern in the area.

The Local Committee (Runnymede) agreed:

- (xiv) The terms of reference for the Youth Task Group, Major Schemes (Egham) Task Group and the Parking Task Group, as set out in Annexes 1, 2 and 3.
- (xv) The membership for these task groups for 2014-15 as set out below:

Youth Task Group
Mr Cllrs Norman
Mr Mel Few (Yvonna Lay as substitute)

Cllr Gill Warner
Runnymede Borough Councillor to confirm the second
representative

Parking Task Group
Mr Chris Norman
Mrs Yvonna Lay
Cllr John Edwards
Cllr Derek Cotty

Major Schemes (Egham) Task Group
Mrs Yvonna Lay
Ms Marissa Heath
Cllr Patrick Roberts
Cllr Alan Alderson

To nominate **County Councillor Yvonna Lay** to represent the
Local Committee on the local Community Safety Partnership in
2014-15;

- (xvi) **To delegate to the Community Partnerships Team Leader, in consultation with the Chairman and Cllr Furey, agreement that the community safety budget of £3 294, delegated to the Local Committee, be transferred to the Runnymede Community Safety Partnership, pending clarification of Police funding.**
- (xvii) To agree that the Community Partnerships Manager manages and authorises expenditure from the budget delegated to the Local Committee in accordance with (iv) above.

42/14 LOCAL COMMITTEE & MEMBERS' ALLOCATION FUNDING - UPDATE [Item 18]

Surrey County Council Councillors receive funding to spend on local projects that help to promote social, economic or environmental well-being in the neighbourhoods and communities of Surrey. This funding is known as Members' Allocation.

For the financial year 2014/15 the County Council has allocated £10,300 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee.

It was noted that further projects had been received since the report was written. Members attention was drawn to bids for "Grass Roots" garden project who needed £6,000 and the White Lodge "Face to Face" project. Further details on these projects would be circulated to members for decision.

The Local Committee (Runnymede) noted:

- (xviii) The amounts that have been spent from the Members' Allocation and Local Committee capital budgets, as set out in Annex 1 of the report.

Meeting ended at: 3.45 pm

Chairman